

Project Manager

We are seeking a highly skilled and motivated project manager to join our team in the field of Architecture & Planning. As a project manager, you will be responsible for overseeing and coordinating all aspects of architectural projects, from initial concept to final completion. You will work closely with clients, architects, and contractors to ensure projects are executed efficiently and meet all quality standards.

Responsibilities

- Manage and lead project teams throughout all phases of the project cycle
- Develop and maintain project schedules, budgets, and resources
- Coordinate with clients to gather project requirements and ensure their needs are met
- Conduct regular site visits to monitor construction progress and ensure compliance with design specifications
- Collaborate with architects and engineers to develop design plans and resolve any technical issues
- Oversee procurement activities and negotiate contracts with suppliers and subcontractors
- Monitor project performance metrics and make recommendations for improvement

Requirements

- Minimum of 5 years of experience in project management in Architecture & Planning industry
- Proven track record of successfully managing multiple projects simultaneously
- Strong leadership and team management skills
- Exceptional problem-solving and decision-making abilities
- Solid understanding of architectural design and construction principles
- Excellent communication and interpersonal skills

- Proficient in project management software and tools
- Degree in Architecture, Engineering, or related field is preferred